AIKEN ARTIST GUILD BY LAWS
REVISED November 9, 2026

Article I - Parliamentary Authority

Section I
The rules contained in Robert's Rules of Order shall govern the Guild in all cases to which they are applicable and in which they are not inconsistent with the Constitution and By Laws of the Guild.

Article II – Duties of Officers

Section I
The President shall preside over all meetings of the Guild and the Board of Directors.
The President shall be an advising member of all committees except the Nominating Committee.

Section II
The Vice President shall be vested with all the powers and shall perform all the duties of the President in the absence or disability of the latter. The Vice President will sit on the Aiken Center for the Arts Board as an ex-officio member for the term of his/her office. The goal is to improve communication and to increase collaboration between the two organizations.

Section III
The Secretary shall keep the minutes of all meetings of the Guild for the intent of reporting to the membership, and the Board of Directors, and conduct the correspondence and maintain the records of the Guild as the Board may designate; be prepared at all times to furnish information on all rulings of the Guild and perform such other duties as may be assigned by the Board.

Section IV
The Treasurer shall keep records of dues received as well as all other money. The Treasurer shall deposit all Guild money in a financial institution designated by the Board of Directors and shall pay all bills after they have been approved by the Board or by the officer or committee chairs who were responsible for them. Board approval will be required for expenditures exceeding $500**.** The Treasurer shall present to the Board as requested at each of its business meetings a written report of the receipts and disbursements, and an account balance, current since the last report. The AAG financial records shall be reviewed for accuracy by the finance committee and the incoming treasurer when a change of treasurer takes place. The results of the review shall be reported to the board.

Section V
The Board of Directors shall constitute the governing and operating body of the Guild. A report of meetings and activities shall be made available to the membership by request to the Board.

Section VI
Any officer derelict in his duties, and any member whose conduct is such that it is considered detrimental to the welfare or reputation of the Guild, may be removed from office or membership by a two-thirds affirmative vote of the Board of Directors.

Section VII
The President shall appoint a nominating chair from the Board who shall select two additional members from the general membership to be on the committee. This committee will prepare a slate of candidates to be presented to the membership at the monthly meeting prior to the election.

Section VIII
Board members shall reveal any affiliations which could be perceived as a conflict of interest.

Article III – Voting

Section I
Each member in good standing shall be entitled to one vote and the privilege of holding office. The President will vote on Board decisions only in case of a tie but will have voting privileges in general elections of officers.

Section II
Election of all officers and members to the Board of Directors may be by ballot, unless there are no nominations from the floor and the slate as presented by the Nominating Committee is not contested; in which case, it is permissible to have a motion made, seconded, and passed by unanimous vote to have the Secretary cast the ballot in favor of the presented slate. Nominations will be taken from the floor in the month prior to the last meeting of the fiscal year. All nominations must have approval of the nominee.

Article IV – Dues and Fees

Section I
The amount of all dues and fees shall be determined, regulated or altered by the Board of Directors.

Section II
Each member will be considered active for 12 months following their payment of annual dues. Any member failing to renew by their anniversary date will be considered inactive until they pay for renewal, at which time a new 12 month active period shall commence. A member must be active in order to participate in Guild sponsored, members-only activities.

Article V – Quorum

Section I
A Quorum for a meeting of the Guild shall consist of the members present

Section II
A quorum for a meeting of the Board of Directors shall be two-thirds of its members.